

2026 HILLBROOK FACILITY USE GUIDELINES

We are glad that your group will be using Hillbrook Christian Association's facilities. This is a volunteer work of love. Many individuals, groups and churches have donated their time and money to make Hillbrook what it is today. The fees we charge help offset the utilities and other direct expenses related to your use of the facilities. However, these fees do not cover the full cost of operating, maintaining and improving the facilities. We would be unable to provide these facilities without the help of our generous donors and volunteers.

- Follow the rules that are posted in the main dining hall (Jerusalem) and in both bathhouses.
- Plan to use personal mobile phones for all phone calls, including emergency calls. Hillbrook only provides phone service during the summer when the pool is open.
- Clean up after yourself. We have no caretaker or custodians, and therefore we ask that you leave everything as good as or better than you found it.
- All garbage must be removed from the premises before you leave. No garbage should remain behind the dining hall or in any garbage containers once you leave.
- Defacing property by tearing screens, writing on the walls or beds will not be tolerated. All damages will be assessed to the person or persons responsible.
- Because other groups will use the camp after you, we must ask that you return the keys immediately after you leave camp.
- Please fill-in the requested information on the other side of this form. This information is needed by our insurance carrier and the State of Tennessee.
- A failure to abide by these guidelines could jeopardize your right to use the camp in the future.

The alarm code for the alarm system is **available prior to check-in**

Contact person for scheduling events: **Chris Cox, (865) 771-8153**

Contact person for facility use payments: **Daniel Tanner, (865) 776-5312**

2026 HILLBROOK FACILITY USE AGREEMENT

Dates You Used the Camp: From _____ to _____ (M/D/Y)

Organization: _____

Person Responsible: _____ Phone: _____

Address _____ City _____ State _____ Zip _____

The keys must be picked up from Chris Cox or another board member and returned immediately after you leave the camp. Keys acquired from other individuals should be reported to Chris Cox by phone (865-771-8153) and indicated on the line below.

Keys obtained from: _____ Key Number: _____

All checks should be made to: **Hillbrook Christian Camp**. Payment is expected promptly. Mail payment to **P.O. Box 32022, Knoxville, TN 37930**. For payment questions, call Daniel Tanner, (865) 776-5312.

Total number of persons using the camp (DO NOT ESTIMATE): _____

FULL CAMPGROUND USE (A camp "DAY" is up to 24 hours.)

(First 60 persons included in day rate. Use second line for number of persons above 60)

DAYS _____ x \$410.00 = \$ _____

DAYS _____ x EXTRA PERSONS OVER 60 _____ x \$6.83 = \$ _____

SINGLE DAY USE (Excludes use of showers and pool)

FLAT RATE OF \$410.00 \$ _____

OUTDOOR FACILITIES ONLY (Only includes Pavilions, Gymnasium and Playgrounds)

HOURS _____ x \$35 = \$ _____

PRIMITIVE CAMPING (This section is only for groups not using any facilities)

(First 25 persons included in day rate. Use second line for number of persons above 25)

DAYS _____ x \$35.00 = \$ _____

DAYS _____ x EXTRA PERSONS OVER 25 _____ x \$1.40 = \$ _____

LARGE WEEK-LONG CAMPS (This section is for groups of 40+ staying 5+ days)

DAYS _____ x PERSONS _____ x \$5.85 = \$ _____

Mail payments and correspondence to: **P.O. Box 32022, Knoxville, TN 37930**